

SIOUXLAND DISTRICT BOARD OF HEALTH
 REGULAR MEETING
 October 13, 2021
 Siouxland District Health Board Room
 12:00 noon

BOARD MEMBERS	PRESENT	ABSENT	ABSENT IN 2021	STAFF PRESENT	GUESTS PRESENT
George Boykin, Vice Chair	X		0	Kevin Grieme, Director	None
Rod Earleywine		X	3	Tyler Brock	
Sandra Granger, MD*	X		0	Deb Lemmon	
Adam Lloyd	X		2	Michelle Lewis	
Diane Prieksat*	X		4		PUBLIC
Judy Turner, Chair		X	1		CONF LINE
Matthew Ung		X	3		Available
Present * Online/Video Conference				STAFF ONLINE Leann Orr Linda Drey	

1. CALL MEETING TO ORDER

The meeting was called to order at 12:03 p.m. by Vice Chair George Boykin.

2. APPROVAL OF AGENDA

Motion by Adam Lloyd to approve the agenda, seconded by Sandra Granger. Motion carried.

3. MINUTES OF SEPTEMBER 8, 2021 REGULAR MEETING – APPROVE AND AUTHORIZE BOARD CHAIR TO SIGN MEETING MINUTES

Sandra Granger moved to approve and authorize the Board Chair to sign the September 8 regular meeting minutes, seconded by Diane Prieksat. Motion carried.

4. APPROVAL OF BILLS

The Payable Register for expenses to be paid on October 19 for Siouxland District Health Department (SDHD) were emailed to Board of Health members on October 11. Department bills were reviewed and approved by roll call vote for member online.

5. COMMUNICABLE DISEASE REPORT

Communicable disease updates provided by Tyler Brock, Deputy Director & Director of Laboratory Services. Most disease cases including influenza cases are low while COVID cases increase. SDHD staff continue to make courtesy calls to individuals with positive COVID results to answer any questions, review treatment options, and make sure they know the isolation recommendations. Data review indicates case trends like last year's trends. Take home free test kits available at SDHD for Iowa residents. The kits can be sent in to the State Hygienic Lab by the individual or dropped off at SDHD. Results can be received next day if received at SDHD and sent in by 1:00 pm. Kits are available for schools and organizations to distribute.

6. APPROVAL AND AUTHORIZATION FOR BOARD CHAIR TO SIGN THE SDHD DENTAL OFFICER AGREEMENT

SDHD is requesting approval of an agreement with Dona Prince, D.D.S. to serve as the Dental Officer. Dr. Prince has served in this capacity for over 20 years and has agreed to continue in this position. Under this agreement, SDHD oral health programs/services staff seek her consultation on practice protocol/procedure and approval of new services.

Adam Lloyd moved to authorize the Director of Health to sign the Dental Officer agreement with Dr. Prince, seconded by Sandra Granger. Motion carried.

7. APPROVAL AND AUTHORIZATION TO SIGN AMENNDMENT 4 TO CONTRACT #5881NB24WWE CARE FOR YOURSELF WISEWOMAN PROGRAM

Due to the pandemic, Iowa Department of Public Health is offering extensions to existing contracts rather than requesting applications and issuing new contracts. This amendment reflects additional funding in the amount of \$35,500 and extends the contract through September 29, 2022. The Care for Yourself Wise Woman Program provides health screening and health coaching services to support the early detection of cancer in eligible women.

Motion by Adam Lloyd to approve and sign the amendment to contract #5881NB24WWE, seconded by Diane Prieksat. Motion carried.

8. APPROVAL FOR THE EXECUTION OF A SUB-CONTRACT FOR IMMUNIZATION SERVICES WITH SIOUXLAND COMMUNITY HEALTH CENTER IN THE AMOUNT OF \$16,610

Several years ago, the Iowa Department of Public Health made the determination to provide support for only one Immunization Services Program in each county and that this would be through the local Board of Health. In the past year, SDHD provided funding support to Siouland Community Health Center (SCHC) in the form of a sub-contract in the amount of \$16,610. Director of Health is requesting approval of a sub-contract for funding to SCHC for Immunization Services in the current fiscal year. Funding to be equivalent to the prior year.

Sandra Granger moved to authorize the Director of Health to sign the sub-contract with SCHC, seconded by Adam Lloyd. George Boykin abstained from vote due to his membership on the SCHC Board. Motion carried.

9. BOARD OF HEALTH APPROVAL TO DECLINE AMENDMENT 13 TO CONTRACT #5885BT497 EMERGENCY RESPONSE MULTI-YEAR PROGRAM

After review of the contract and further discussions, as authorized by the BOH in September, the Director of Health is recommending that SDHD not sign Amendment 13 to the Emergency Response Multi-Year Program Contract for the following reasons:

- Although positions are employees of SDHD, they take direction from IDPH staff.
- If SDHD is not able to fill all five positions by 1/15/22, SDHD is subject to IDPH withhold of 5% on requests for reimbursement of actual expenses.
- SDHD would be responsible for all costs related to termination of employees after the end of the project, June 30, 2023.

Motion by Adam Lloyd to decline signing the amendment to contract #5885BT497, seconded by Sandra Granger. Motion carried.

10. FY22 CAPITAL IMPROVEMENT PROJECTS REVIEW

SDHD has submitted two projects to the Woodbury County Building Services for the current year. These projects can include onetime improvements and/or building maintenance expenses. One SDHD project is a reconfiguration of the front windows in the administrative area to make them more energy efficient. The proposed project involves reducing the overall window size, but still maintaining visibility of the parking lot. The second SDHD project is for maintenance on the skylight in the atrium. There is a need to restore some of the caulking and other components of the structure itself. These projects are in addition other

improvement projects and routine maintenance throughout the year. Also, projects such as the canopy for SDHD drive through clinics and HVAC system are still on the list for consideration from the American Recovery Funding dollars through the County.

11. FY23 LOCAL PUBLIC HEALTH SERVICES FUNDING/BUDGET PREPARATION DISCUSSION

In preparation for the FY23 Budget staff will need to incorporate new guidelines for local public health services funding. The Iowa Department of Public Health has determined that 25% of SDHD local public health services funding needs to be expended for population-based services and programs. The current SDHD rate is 19% with 81% of the funding expended on home care/direct care program services. The FY23 budget will incorporate the service adjustments necessary to meet the new guidelines. The Director of Health plans to present the proposed budget at the December 8th BOH meeting.

Other budget considerations include factoring in a cost of living adjustment for all employees with adjustments in the payment ranges and starting wage/salary rates.

In response to recent recruitment challenges, the time off policy will be reviewed and incorporated in to the budget. In year one, employees accrue 40 hours vacation which cannot be taken until year two. All employees receive two personal days (16 hours) which can be taken during the first year of employment. The Director of Health will research options that could have a positive impact on recruitment.

12. BOARD MEMBER UPDATES – none

13. OTHER –

- a. Board of Supervisors to contact two BOH members regarding reappointment.
- b. SDHD Grant Summary prepared by Michelle Lewis, Health Planner/Development Coordinator was included in the BOH packet.
- c. Several staff attended recent Waitt Lecture Series at Morningside where speaker, former FDA Commissioner Dr. Scott Gottlieb, recognized health care workers response to pandemic.

14. NEXT BOARD OF HEALTH MEETING DATE

The next Board of Health meeting will be November 10, 2021 at 12 noon in the Siouxland District Health Department Board Room.

ADJOURNMENT

Motion by Adam Lloyd to adjourn the Board of Health meeting, seconded by George Boykin.

Motion carried.

Board Vice Chair George Boykin adjourned the meeting at 12:55 p.m.



Deb Lemmon, Board Secretary



Judy Turner, Chair

11/10/21
Date Approved