

SIOUXLAND DISTRICT BOARD OF HEALTH
REGULAR MEETING
March 9, 2022
Siouxland District Health Board Room
12:00 noon

BOARD MEMBERS	PRESENT	ABSENT	ABSENT IN 2022	STAFF PRESENT	GUESTS PRESENT
George Boykin, Vice Chair	X		0	Kevin Grieme, Director	Michelle Lewis
Rod Earleywine	X		0	Deb Lemmon	Ivy Bremer
Sandra Granger, MD*	X		0		Linda Drey
Adam Lloyd	X		0		
Diane Prieksat*	X		1		
Judy Turner, Chair	X		0	STAFF ONLINE	
Matthew Ung	X		1	Leann Orr	
				Diane Anderson	

Present * Online/Video Conference

1. CALL MEETING TO ORDER
The meeting was called to order at 12:02 p.m. by Chair Judy Turner.

2. APPROVAL OF AGENDA
Motion by Rod Earleywine to approve the agenda, seconded by Adam Lloyd. Motion carried.

3. MINUTES OF FEBRUARY 9, 2022 REGULAR MEETING – APPROVE AND AUTHORIZE BOARD CHAIR TO SIGN MEETING MINUTES
George Boykin moved to approve and authorize the Board Chair to sign the February regular meeting minutes, seconded by Rod Earleywine. Motion carried.

4. APPROVAL OF BILLS
The Payable Register for expenses to be paid on March 15 for SDHD were emailed to Board of Health members on March 7. Approved by members present. Members online approved by roll call.

5. COMMUNICABLE DISEASE REPORT
Communicable disease updates provided by Kevin Grieme, Health Director. Stacy McNear, Lab Coordinator, reported to Health Director that there is nothing new or out of the normal for this time of year.

6. APPROVAL OF SEPTIC SYSTEM VARIANCES RELATED TO WORK DONE UNDER THE IOWA FINANCE AUTHORITY WATER INFRASTRUCTURE FUND
Funds under a new program created by the Iowa Finance are available to eligible home owners in three primary areas of Woodbury County: Browns Lake, Climbing Hill and Luton. SDHD Staff Ivy Bremer and Paige Nelson have been working with a group of homeowners using private septic systems. A list of properties that have agreed to install alternative new systems in compliance with this program has been developed. Two properties with variance needs require BOH approval. While the systems are not in full compliance with septic system regulations, the systems do provide the necessary protection for water systems. With this approval, homeowners will be able to proceed with installation of the new systems.
Motion by Rod Earleywine to approve the two variances, seconded by George Boykin. Motion carried.

7. APPROVAL OF ONE-TIME RETENTION PAYMENT FOR SIOUXLAND DISTRICT HEALTH DEPARTMENT EMPLOYEES

To reflect difference between the County FY23 COLA of 4.0% and the 3.5% COLA approved in December, the BOH had requested further information to determine if additional funds could be allocated and what the source of these funds would be, without increasing SDHD overall spending. Health Director provided three options ranging from a total of \$19,700 to \$22,980 (\$300 - \$350 per employee). Funding would be provided by expense savings due to vacant positions and changes in actual expenses.

Adam Lloyd moved to provide a one-time retention payment of \$350 for all staff, seconded by Rod Earleywine. Motion carried.

8. APPROVAL OF FY22 BUDGET AMENDMENT #2

The Amendment includes necessary changes for the one-time retention incentive and the building improvements that are being completed. It reflects adjustments for increased grant revenue/expense and reduced expenditures across the tax supported budgets within SDHD. The net adjustments result in an increase of \$88,000 revenue with not change in tax funding.

Motion by Rod Earleywine to approve FY22 Budget Amendment, seconded by George Boykin. Motion carried.

9. CONSIDERATION OF A METHOD TO APPLY THE APPROVED ANNUAL COLA INCREASE TO ANNUAL WAGES OF SALARIED SDHD STAFF

During February 2022, the Woodbury County Board of Supervisor approved use of a bi-weekly method to determine the annual cost of living adjustment for the 27 pay periods of salaried staff in FY23. If this method is by SDHD, the total additional salary and fringe expense in FY23 is \$115,000 and would be funded out of the health fund reserve. The BOH members are supportive of the method approved by the BOS and asked the Health Director to bring this agenda item to the April BOH meeting as an action item.

10. REVEAL OF THE SIOUXLAND DISTRICT HEALTH DEPARTMENT WEBSITE

The new SDHD website went live on March 3, 2022. The Health Director provided an overview of the website and specifically recognized the following staff for their work on the website during the past 8 months: Tyler Brock, Michelle Clausen Rosendahl, Michelle Lewis, Leann Orr and Angela Drent.

11. BOARD MEMBER UPDATES – None

12. OTHER – SDHD Grant Summary prepared by Michelle Lewis, Health Planner/Development Coordinator was included in the BOH packet.

13. NEXT BOARD OF HEALTH MEETING DATE

The next Board of Health meeting will be April 13, 2022 at 12 noon in the Siouxland District Health Department Board Room.

ADJOURNMENT

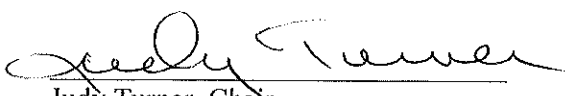
Motion by Adam Lloyd to adjourn the Board of Health meeting, seconded by Rod Earleywine.

Motion carried.

Board Chair Judy Turner adjourned the meeting at 12:50 p.m.



Deb Lemmon, Board Secretary



Judy Turner, Chair

Date Approved